

November							
WK	SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6	7
15	8	9	10	11	12	13	14
16	15	16	17	18	19	20	21
17	22	23	24	25	26	27	28
18	29	30					
1	02- Guru Nanak' Birth day.						
2	03- Preparing OMR sheets for MBA(PT), BBA & BBA(CAM).						
3	03-04- Intra College Competition (Diwali Fest) (Cultural Activity).						
4	06 - Alumni Meet						
5	07- LMT meeting.						
6	08- Idul Zuha.						
7	10- Submission of Assignment marks.						
8	14- Awards Ceremony of sports meet.						
9	20- Notice for overdue books to students.						
10	25-30- Clearance process for Ist Term Examinations.						
11	27-28- End Term viva of Summer Training Report.						

December							
WK	SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4	5
1	6	7	8	9	10	11	12
2	13	14	15	16	17	18	19
3	20	21	22	23	24	25	26
4	27	28	29	30	31		
1	07-14- End Term Exm of PGDM Ist & IIIrd .						
2	01- Nodues for Examination.						
3	05- LMT meeting.						
4	11-15- Verification of existing collection for availability of books recommended by faculty members.						
5	16-20- Preparing the list of books to be freshly procured and liaisoning with vender for their availability.						
6	22-25- Tentative cost, purchase order of books and approval process from the director for the same.						
7	25- Christmas Day.						
8	26-31- Procurement process of the books for next semester.						

Cc: The Chairman
The President
Director General
All Faculty Member
Dy. Registrar
Librarian
All Notice Board

Gaurav Ahuja
(Controller of Examination)